

## Saxilby With Ingleby NDP Steering Group

Notes from the meeting held on 10<sup>th</sup> December 2015.

1. **Attendees** Liz Hillman (Chair), Paul Roberts, Chris Hewis, Cath Cole, Patrick Nicholson, Gerry Ives, Ray Parnell, Karen Baty, Louise Bembridge.
2. **Apologies** Luke Brown (WLDC).
3. **Note taker** Louise Bembridge
4. **Notes from previous meeting**

Notes from the meeting held on 26th November 2015 were agreed as a true record.

CH has contacted the Canals and Rivers Trust. A representative will be invited to the next meeting.

### 5. **Questionnaire/Housing Needs Assessment (HNA)/SurveyMonkey Update**

Community Lincs have said 400 questionnaires have been completed and returned already. This includes paper copies and electronic ones.

Another 47 have been collected from the village to be delivered to Community Lincs.

None have been collected from the School yet.

Final clearance of the boxes around the village to take place this weekend and hand delivered to Community Lincs. Any received after that will be posted to Community Lincs.

**ACTIONS: CC to check the box at the school  
GI to check boxes at Village Hall & Post Office  
KB to check box at the Church  
RP to check box at Co-Op**

LH has a list of the issues re. the Survey and will be discussing them with Stuart from Community Lincs.

There is also a query regarding who (Community Lincs or NDP Steering Group) will write the report based on the collated analysis of the data. All agreed that it was understood that Community Lincs were going to do this.

### 6. **Banners/Posters**

The banners have all been placed and re-positioned. They have received positive feedback.

### 7. **Raising Awareness**

LH has a newsfeed she will be distributing to Radio Lincolnshire and Lincs FM

### 8. **NDP Website/Logo Update**

The previous website (elpeeko) has now expired and does not appear in searches.

No issues to report on the website.

Zoho is still being considered for the project timetable and collaboration. It is envisaged this can then be included on the website. It was acknowledged that everybody has been busy and not had time to look further into this, but it was agreed it would be a benefit if it could be implemented. It was suggested the clerical support can maintain this in the future.

**ACTION: RP & LH to look at implementing ZOHO**

#### **9. Clerical Support**

There is an advertisement for the job in this month's Foss Focus and on the SPC website. Adverts will also go into village shops.  
The closing date has been set as 18<sup>th</sup> December 2015.

#### **10. Budget & Funding**

CH stated current projections indicate a £1200 shortfall, based on receiving future funding.

A Locality grant for £8000 can be applied for.

Salary for the Clerical Support will come 50% from NDP budget and 50% from SPC budget.

LH stated that Luke Brown had said that WLDC have said they will support Saxilby NDP with funding that they need. CH asked for this in writing from the committee.

There is still a query regarding a recurring payment for £43 in the previous accounts. CH would like clarification on what this was.

#### **11. Feedback re. Saxilby Futures**

LH met with former members of Saxilby Futures, who gave her promotional documents they had created for Saxilby Futures. Based on these, ideas were discussed which included an NDP village calendar and a Bridge Street River festival/street party. These to be considered at a future date.

**ACTION: RP to scan and email these to NDP Steering Group members to review.**

#### **12. Youth Survey**

LH has approached the village Youth Group about speaking to the young residents. They are having a Christmas Party and LH will attend this to get feedback from the young people. It was agreed the themes should be:

- Environment
- Recreation
- Employment

A youth working group was discussed who could create a youth/young person survey. It was agreed these should be youths and young adults who would be more aware of issues affecting the younger residents of the village.

LH confirmed there has not been an update from the school for JF who was going to approach the school.

### 13. January Consultation & Business Consultation Events

LH suggested doing the next consultation event in tandem with the SPC Public Meeting in January at the Village Hall. All were in agreement with this. It was discussed that the NDP could do a display and informal chat in the smaller room, allowing the SPC meeting to take place in the larger room.

It was suggested that other Village groups be invited to also have displays/tables. All agreed this was a good idea.

Date to be decided, potentially 28<sup>th</sup> January.

It was agreed to discuss the Business Consultation event at the next meeting in January

### 13. Other Business

CH has started writing the Character Assessment

RP will email the analysis of the feedback from the first consultation event to everyone. LB will put this on the website.

RP suggested we do a survey based on the results for people to vote on what they would like to concentrate on.

**ACTION: RP to create Survey Monkey survey  
LB to put survey on website.**

### 15. Date of Next Meeting

The next meeting will be:

**7.30pm on Thursday 14<sup>th</sup> January 2016 at St Andrews Community Centre.**