

Saxilby With Ingleby NDP Steering Group

Notes from the meeting held on Thursday 29th October 2015.

1. **Attendees:-** Liz Hillman (Chair), Luke Brown WLDC, Paul Roberts, Chris Hewis, Cath Cole, Louise Bembridge, Karen Baty, Gerry Ives, Tina Page.
2. **Apologies:-** Ray Parnell, Jade Findley, Rosie Foster, Alison Clubley.
3. **Note taker :-** Karen Baty.
4. **Notes from previous meeting:-** Notes from last meeting agreed as a true record.
5. **Feedback from the Consultation Event :-** The event held on Friday 23rd October was attended by 88 residents. The event was well organized and welcoming. There was a good atmosphere and lots of interaction with residents. Discussion took place about what else could be done for another event. How to encourage more young people to participate etc. Links with the school, youth group will help. There may be draft policies available for discussion at the next event .

More clips for the boards will be needed before the next event.

6. **Questionnaire/ Housing Needs Assessment update:-** The draft Adult Questionnaire was discussed. Comments included: The pages could be double sided (duplex printing). The formatting needs work (this should be done by Survey monkey). The front cover will include pictures of Saxilby.

A detailed scrutiny of all questions took place and amendments were noted. Liz to produce revised questionnaire and send to the group via E mail.

The Housing Needs Survey was thought to be too detailed. Community Lincs will be asked if this could be reduced or is this a set format?

The Young People's survey was thought to be not very effective and it would be advisable to go out to groups:- school, youth group and other organisations to promote participation in the questionnaire.

7. **Banners.** These are needed to promote completion of the questionnaire. Future events will also be publicized with banners. Sites for banners were discussed. Posters will also be needed for shops etc. Banners need to be eye catching with special attention to wording.

Posting boxes for completed questionnaires will be placed strategically around the village.

Suggested sites : Post Office, Village Hall, Co-Op , Primary School, St Botolph's Church etc

8. **NDP Website.**- Louise. Web hosting has been set up and Louise is now building the structure of the site. Pictures of village were requested to add to the site – subjects include Church, environment, community, transport etc. (photos including people would be good)
9. **Logo.** Everyone is happy with the logo!
10. **Budget** Chris Hewis distributed an income and expenditure chart. Liz will contact the Parish Clerk to discuss budget figures and details.
11. (Extra agenda item) Luke distributed a document “What is the Saxilby with Ingleby Neighbourhood Plan?” This is a first draft for comment by the group.

The Character Assessment document will be on the agenda for the next meeting.

- 11a. Date and time of next meeting – Thursday 12th November 7.30p.m. at St Andrews Community Centre.