



SAXILBY WITH INGLEBY

Neighbourhood Development Plan

Saxilby with Ingleby Neighbourhood Plan Steering Group Meeting Notes

Tuesday 5th July	Start: 7.30pm	Finish: 8.10pm
Venue: The Meeting Room, St Andrews Community Centre, William Street, Saxilby, LN1 2LP.		

No.	Item	Action Owner
1.	<p>Welcome and attendees <u>Steering Group (SG)</u> Chairman - Liz Hillman (LH).</p> <p>Karen Baty, Louise Bembridge, Alison Clubley, Cath Cole, Rosie Foster, Gerry Ives, and Ray Parnell.</p> <p>Lydia Smithson (LS) Administrator</p>	-
2.	<p>Apologies for Absence Received Luke Brown, Chris Hewis, Patrick Nicholson and Paul Roberts.</p>	-
3.	<p>Approve Meeting Notes from Thursday 20th May 2016 The notes from Thursday 20th May were reviewed and approved with the following changes to be made:</p> <ul style="list-style-type: none"> Regarding the cycle track going under the A57 – CH to be added as the action owner. 5g – change to the ‘heavy work load is continuing.’ <p>It was also noted for information that Stirlin developments are to attend the Full Council on 6th July to update them on their longer term development proposals.</p>	LS make revisions and add online.
4.	<p>Update on the Workshop held on Wednesday 22nd June to consider representations made during the Regulation 14 draft plan consultation process</p> <p>The workshop was well attended by Steering Group members as well as Natalie Cockerill (Planner), each of the comments received from the</p>	

	<p>Regulation 14 consultation process was considered and correspondingly suggested changes to the Plan was proposed as a result. Where the Plan was not to be changed the reasons for this were discussed. This will be documented in the Consultation Statement.</p> <p>The landowners consultation responses were detailed and are to be considered at another meeting in the near future.</p> <p>The draft plan consultation report which summarises the consultation that took place for Regulation 14 has been completed by LS and circulated.</p>	<p>NC.</p> <p>LS arrange.</p> <p>LS add to next agenda.</p>
5.	<p>Consider a developer request to accept a late representation as part of the Regulation 14 draft Plan consultation process</p> <p>Feedback was received from Locality on the above request which was shared with the group.</p> <p>It was resolved to accept the late submission.</p>	<p>LS circulate email.</p> <p>LS notify developer and circulate submission and contact other developer.</p>
6.	<p>Steering Group member availability for the Gala and agree plan for the event</p> <p>10.30am-1pm CC and RP set-up and man stall 1pm-3pm LB and RF man stall 3pm-5pm AC and JI man stall and pack away 4.30pm-5pm LS pack and store items</p> <p>The following are required for the event: 1 display board with NDP Banner Draft Plan in the current format – x 2 Draft policies Case study and policy intention leaflets</p>	<p>LS check gazebo size with CH and confirm chairs and tables booked.</p> <p>LS and RP collect items for gala.</p>
7.	<p>Next meeting</p> <p>Tuesday 12th July 7.30pm St Andrew's Centre</p>	<p>LS book room.</p>