



# SAXILBY WITH INGLEBY

## Neighbourhood Development Plan

### Saxilby with Ingleby Neighbourhood Plan Steering Group Meeting Notes

<b>Monday 6th June 2016</b>	Start: 7.00pm	Finish: 7.40pm
Venue: The Meeting Room, St Andrews Community Centre, William Street, Saxilby, LN1 2LP.		

No.	Item	Action Owner
1.	<p><b>Welcome and attendees</b>  <u>Steering Group (SG)</u>            Chairman - Liz Hillman (LH).</p> <p>Alison Clubley, Cath Cole, Luke Brown, Chris Hewis, Patrick Nicholson, Karen Baty, Gerry Ives, Paul Roberts, Steph Tyson, Russell Spurr, Ray Parnell (arrived 7.15pm).</p> <p>Lydia Smithson (LS) Administrator (arrived 7.30pm).</p> <p>1 member of the public.</p>	-
2.	<p><b>Apologies for Absence Received</b></p> <p>-</p>	-
3.	<p><b>Approve Meeting Notes from Thursday 20<sup>th</sup> May 2016</b>            The notes from Thursday 20<sup>th</sup> May were reviewed and approved.</p>	LS add online.
4.	<p><b>Update on community consultation as part of Regulation 14 at Oaklands and St Andrews Centre</b></p> <p>LH updated the group on the consultation with Oaklands. LH and LS visited the Oaklands Coffee morning on the 5<sup>th</sup> June where 12 residents were present and enthusiastic about being consulted. The draft policies were explained and discussed, with LS taking notes of the comments made. A copy of the draft plan was left for further study, along with copies of the Policy Intention Leaflets and DCLG</p>	

	<p>(Department of Communities and Local Government) Saxilby with Ingleby NDP Case Study.</p> <p>Oaklands residents expressed concerns about parking (limited), including for mobility scooters, the poor conditions of footpaths for use with wheelchairs and those with poor mobility. They also expressed disappointment at the lack of a bus shelter at the bus stop on the opposite side of the High St to the Co-op. LS is writing up the notes as part of the process. LH will revisit Oaklands in September.</p> <p>The Consultation event was held at St Andrews Centre and was manned by GI, CC and PR. The main attendee was from Stirlin Developments. They showed detailed plans for the Saxilby Business and Enterprise park and estimated development would be completed and fully occupied by 2020. Additionally plans included a proposed further adjoining development site which is approximately 3 -4 times the size of the initial development area. They estimated that the site, if approved, would probably take until 2030 to fully complete.</p> <p>Stirlin are hoping to achieve a mix of business types, from basic small scale start-ups sharing common facilities (office services etc) to established companies. They also hope to obtain a mix of business types, in the hope that some will be able to 'feed from and / or supply' other firms on the site, as an obviously mutual benefit.</p> <p>Also included in the plans was a cycleway / footpath from the A57 to the site. This to encourage and assist local residents who may take up the employment opportunities offered.</p> <p>CH suggested that a possible alternative would be to consult with the Canal and River Trust, as to the feasibility of having a footpath / cycleway under the A57 road bridge, directly into the village, avoiding the main road junctions.</p> <p>Stirlin were to try and publish an item in the June edition of the Foss Focus to explain their plans. It was also suggested was that they could contact the Parish Council to arrange a public consultation, possibly before the July Full Council meeting.</p>	CH.
5.	<p><b>Recommend for approval the instruction of a consultant to draft a housing design guide and extend the Character Assessment, following guidance from West Lindsey District Council.</b></p> <p>Initial feedback from West Lindsey District Council (WLDC) on the draft Plan suggested some further improvements and additions.</p> <p>WLDC, like us, are learning by experience. As they inspect more plans from other villages, they are collating what they consider to be the best practice and sharing these details with other villages involved in the process.</p>	

They noted the:

- a. Character Assessment needs some refinement and more detail; suggesting the document should include property designs, materials, features, landscaping etc, to demonstrate features typical in various parts of the village as appropriate to the location. These could then be taken into account by WLDC when considering future planning applications.
- b. The estimated cost of producing a suitably comprehensive document is £3,000. WLDC has proposed to pay £2,150, and the Group is being requested to pay a £850 contribution.
- c. It was proposed by AC and seconded by PN to contribute the requested £850. This was **resolved** with all in favour.
- d. WLDC have proposed a landscape architect undertakes the project, who has carried out work for Fiskerton and has the required expertise to complete the document.
- e. RS noted differing types of building construction could be required, with new styles perhaps being appropriate for certain locations. Flexibility is needed to allow for different design elements for different parts of the village. He also pointed out that some aspects of modern technology could be included - solar technology, grey water recycling etc. Continuity of styles is important, according to location. CH mentioned the Fire Station and properties to either side as examples of both good and bad sympathetic styling.  
  
LH asked how a large development would be affected as a consequence. LB replied that an Impact Assessment regarding styles, landscaping, orientation and infrastructure considerations would be important.
- f. LB, CC and the landscape architect would be visiting the village tomorrow, 7th June, to conduct an initial inspection / tour.  
  
LB further commented that the detailed work involved was necessary in order to satisfy legal requirements, and to prevent possible objections / challenges in the future.
- g. The NDP heavy workload continues with the Plan being to timescale. The remaining works are tidying up and finalising individual aspects of the plan and associated appendices.

6.	<p><b>Any Other Business</b></p> <p>a. The WLDC NDP Drop in session at Welton on 11th June is to be attended by LH, RP and PN.</p> <p>b. The next 'meeting' is the 22<sup>nd</sup> June 2016, in the Function Room at the St Andrews Centre which is a Workshop to review the comments received as part of the Regulation 14 process. Planner Natalie Cockerill is to attend, to feed the outcomes of the discussion into the draft Plan.</p>	<p>LS arrange room, food and refreshments.</p>
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