



# SAXILBY WITH INGLEBY

## Neighbourhood Development Plan

### Saxilby with Ingleby Neighbourhood Plan (NDP) Steering Group Meeting Notes

|   |               |                |
|---|---------------|----------------|
| <b>Monday 13<sup>th</sup> February 2017</b>   | Start: 7.30pm | Finish: 9.00pm |
| Venue: Meeting Room, St Andrews Community Centre, William Street, Saxilby, LN1 2LP. |               |                |

| No. | Item  | Action Owner   |
|-----|---|----------------|
| 1.  | <p><b>Welcome and Attendees</b><br/> <u>Steering Group (SG)</u><br/>           Chairman - Liz Hillman.</p> <p>Karen Baty, Louise Bembridge, Cath Cole, Gerry Ives, Paul Roberts<br/>           Steph Tyson and Russell Spurr.</p> <p>Lydia Smithson (Administrator)</p> | -              |
| 2.  | <p><b>Apologies for Absence Received</b><br/>           David Birkett, Alison Clubley, Chris Hewis, Patrick Nicholson and Ray<br/>           Parnell.</p>   | -              |
| 3.  | <p><b>Approve meeting notes from 26<sup>th</sup> January</b><br/>           The notes were reviewed and approved.</p>   | LS add online. |
| 4.  | <p><b>Respond to the points raised in the Independent Examination<br/>           Report</b></p> <p>The Chairman thanked the Steering Group for their continued<br/>           involvement in the NDP and noted the Group should be pleased with the</p>                 |                |

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|    | <p>Report, which noted the effective consultation particularly with children and the overall presentation of the Plan.</p> <p>The Group considered each point which had been raised in the Report and agreed a response to each of the matters raised.</p>  | <p>LS email document to Luke Brown.</p> |
| 4. | <p><b>Update on the NDP next steps and timeline</b></p> <ul style="list-style-type: none"> <li>• An extra-ordinary Council Meeting is to expected to be Scheduled for Wednesday 22<sup>nd</sup> February, to approve the Final Version of the Plan.</li> <li>• The Referendum is scheduled for Thursday 23<sup>rd</sup> March.</li> <li>• The Public Meeting is to be scheduled for Friday 17<sup>th</sup> March in the Village Hall</li> <li>• LH has booked the scouts for the leaflet drops.</li> <li>• Promotional material is being developed by RP and LS.</li> </ul> | <p>LS.</p>                              |
| 5. | <p><b>Preparation for the public meeting and referendum</b></p> <p>Current plans were discussed in preparation for the public meeting and referendum.</p> <p>At the public meeting it was felt food would be better after the presentation and question time, with the meeting to start at 7pm.</p>   | <p>Steering Group</p>                   |