



SAXILBY WITH INGLEBY

Neighbourhood Development Plan

Saxilby with Ingleby Neighbourhood Plan Steering Group Meeting Notes

Tuesday 26th July	Start: 7.30pm	Finish: 9.25pm
Venue: The Meeting Room, St Andrews Community Centre, William Street, Saxilby, LN1 2LP.		

No.	Item	Action Owner
1.	<p>Welcome and attendees <u>Steering Group (SG)</u> Chairman Liz Hillman (LH).</p> <p>Karen Baty, Louise Bembridge, Alison Clubley, Cath Cole, Chris Hewis, Gerry Ives, Patrick Nicholson, Paul Roberts, Russell Spurr and Steph Tyson.</p> <p>Lydia Smithson (LS) Administrator.</p>	-
2.	<p>Apologies for Absence Received Ray Parnell (RP) and Luke Brown, Planner WLDC (LBr)</p>	-
3.	<p>Approve Meeting Notes from Tuesday 12th July 2016 The notes from Tuesday 12th July were reviewed and approved.</p>	LS upload online.
4.	<p>Consider further responses received as part of the Regulation 14 consultation process</p> <p>The Steering Group considered the JH Walters consultation response on behalf of Leverton Farms Ltd:</p> <p>Regarding policy 2 1a the consultee suggested changing from 'adhere to' to 'respond to' or 'reference to.' The group discussed this at length and resolved to contact planner Natalie Cockrell for further guidance.</p> <p>The consultation response made comments in relation to policy 2g – (integrating parking into landscaping) and noted this needs to be balanced with ensuring parking is in near proximity to the use it serves</p>	<p>NC.</p> <p>NC update Plan.</p>

	<p>to prevent informal parking. The Steering Group acknowledged the suggestion and requests NC updates the policy accordingly.</p> <p>Comments were made regarding policy 5 (historic environment) further guidance is sought from NC.</p> <p>The Steering Group supported the comments made in relation to Policy 9 where positive wording should be incorporated, as per policy 14, regarding financial contributions to projects.</p>	<p>NC.</p> <p>NC update Plan.</p>
5.	<p>Review and accept the updated Foreword for the Plan</p> <p>The Foreword was reviewed and accepted by the Group.</p>	<p>LS email to NC.</p>
6.	<p>Review proposed budget update and if necessary approve contacting Locality to update the agreement of what the grant is to be spent on</p> <p>The budget was reviewed, focussing on the Locality grant budget figures. The group supported moving surplus funds from the printing budget heading to the publicity budget heading.</p>	<p>LS add to next NDP committee agenda and contact Locality/ Groundwork</p>
7.	<p>Consider developing a summary of the NDP to be circulated to the parish, prior to the referendum</p> <p>The Steering Group resolved to approve the production of a summary of the NDP to be circulated to all households in the parish prior to the referendum.</p>	<p>LS action.</p>
8.	<p>Review and accept the proposed update to green spaces section within the draft Plan</p> <p>The Steering Group reviewed the updated green spaces section which contains additional information on the sites.</p> <p>Two further sites have been spoken about previously and the Group resolved to request that these two sites are added as green spaces for designation.</p>	<p>LS contact owners. LH supply owner details to LS. CH/LBr confirm sizes.</p>
9.	<p>Review and accept the Basic Conditions Statement</p> <p>The Group thanked David Birkett for proof reading the document and resolved to accept the document with the tracked changes.</p>	<p>NC review and accept proposed changes.</p>
10.	<p>Review the list of proposed projects in the draft Plan and prioritise them</p> <p>The Steering Group made an initial prioritisation of the projects which are reproduced on page 4 below. Further development of the project timelines will occur following delivery of the NDP.</p>	<p>LS/NC. NC update Plan with changes to the project wording and also add in projects identified</p>

		by the Oaklands consultation.
11.	<p>Feedback from the meeting held between LS, LH, LBr and NC</p> <p>The Housing Design and Character Assessment report is due from the consultant in two weeks – week commencing 15th August. Following on from this, the likely timeline is:</p> <p>Week commencing 22nd August - 1 week proof reading of final documents</p> <p>Week commencing 29th August submit 1 week before next Full Council and also NDP committee meeting.</p> <p>Further guidance is required regarding the heritage assets and the level of detail required, how many to include, whether to include photos for all the ones in the Plan or to add more. LBr is to speak to the conservation officer at WLDC for further guidance.</p>	<p>RP update project plan.</p> <p>LBr</p>
12.	<p>Next meeting</p> <p>Date to be advised when Housing Design and Character Assessment report is received in around 2 weeks time.</p>	LS

1. Footpaths and Cycleways

- 1.1 Resurrect former footpath between Church Lane and Ingleby to connect the villages
- 1.2 Footpath and Cycle track to Saxilby business parks
- 1.3 Extend the cycle track from Saxilby to Torksey using the old railway
- 1.4 Complete the original cycle track plan to provide access through the Daubeney Estate linking Saxilby to Lincoln
- 1.5 'Boris Bike' cycle hire
- 1.6 Community woodland (could be located on the other side of the Canal, other bodies could be contacted e.g British Trust for Conservation Volunteers/ Woodland Trust/Canal and river trust)
- 1.7 Family friendly circular walks in local area (Saxilby Strollers may be able to assist and maps could be added online)

2. Facilities and Amenities

- 2.1 Opticians
- 2.2 Dentist
- 2.3 Family friendly places to eat (work with existing businesses)
- 2.4 Encourage new businesses – through reduced business rates?
- 2.5 Relocate school
- 2.6 Relocate fire station (could use existing land as parking)
- 2.8 Allotments
- 2.9 Dog exercise area
- 2.10 Community gardens – landscape fronting Oaklands
- 2.11 New bus shelters
- 2.12 New benches around village

3. Young People

- 3.1 Multi-use games area
- 3.2 Skate park
- 3.3 Improve play areas

4. Bridge Street Conservation Area

- 4.1 Improve the Sun Inn
- 4.2 Improve visual aspect of the area in particular the flood defences – sculptures etc
- 4.3 Tourist Information and Heritage Centre (moved from facilities and amenities heading)

5. Traffic and Highways

- 5.1 Improvements to the A57 junction
- 5.2 Issues with High St / Bridge St – volume of traffic and parking
- 5.3 Condition of roads and footpath surfaces

6. Bus and Train Services

- 6.1 Improve bus services in evenings and weekends
- 6.2 More weekend trains especially Sunday
- 6.3 Walking bus to primary school

7. Communication

- 7.1 High speed broadband at Ingleby and in the parish (added)
- 7.2 New ~~Better presentation of~~ notice boards
- 7.3 Village Welcome Pack

8. Groups/activities

- 8.1 Dementia Support Group
- 8.2 Good neighbour scheme
- 8.3 More activities for young people/teenagers